

2023

**momentum**  
early head start

# EHS ANNUAL REPORT



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# From our Regional Director, Katie Kang, MAED



Dear Families, Staff, Board Members, and Stakeholders,

As the Regional Director of Momentum's Pediatric Program and Services, including Early Head Start, I take great pride in sharing the 2023 Annual Report with you. Recovering from the COVID-19 pandemic has had its challenges over the past few years. The 2023 Program Year (January 1, 2023 – December 31, 2023) afforded us the opportunity to move from recovery to resiliency, as we built to full staffing in both our center and home-based classrooms, reaching 90% enrollment by the end of the year.

I would like to take this opportunity to thank our incredible families, staff, policy council members, parent committee members, board members, donors, and community partners for being flexible and responsive to the changing landscape of the early childhood world during 2023. Your support helped us to remain committed to the core values that guide our decisions and expectations for the services we provide to our children and families.

Early Head Start's priorities are promoting school readiness services and advocating for low-income families to ensure optimal child health, nutrition, and development. The dedication and resilience shown by our community have been instrumental in navigating the challenges and seizing the opportunities presented this year.

Together, we have made significant strides in enhancing the quality and reach of our programs. We have not only met the needs of our current families but also laid a stronger foundation for future growth and success. Our commitment to providing exceptional care and education for our youngest learners remains unwavering, and I am confident that with your continued support, we will achieve even greater milestones in the coming years.

Thank you for being an essential part of our journey. I look forward to our continued partnership in making a lasting, positive impact on the lives of the children and families we serve.

Warm regards,

A handwritten signature of Katie Kang in blue ink, written in a cursive style.

Regional Director, Pediatric Program and Services  
Momentum

## Message from our Assistant Director, Myra Tobar



Dear Families, Staff, and Board Members,

I am reaching out to extend my heartfelt gratitude and share some important reflections on our incredible work together. Our mission is deeply rooted in the belief that building strong, respectful partnerships with families is essential. These partnerships are the cornerstone of our efforts to support family well-being and help families achieve their goals for themselves and their children. When families are strong and healthy, their children have the best opportunities for success in school and life.

To our wonderful families, thank you for entrusting us with the care and education of your children. Your involvement and partnership are crucial to our shared success. We are honored to work alongside you and to support your journey towards achieving your goals.

To our dedicated staff, your tireless efforts and unwavering commitment to our mission are truly inspiring. Each day, you go above and beyond to ensure that our children receive the best care and education. Your work makes a tangible difference, and I am profoundly grateful for your dedication.

To our esteemed board members, your guidance and support are invaluable. Your strategic direction and thoughtful oversight are essential to our success, and we deeply appreciate your commitment to our cause.

As we continue this important work, let us remain focused on our shared vision. Together, we are creating a nurturing and supportive environment where every child can thrive. The positive outcomes we see are a testament to what we can achieve when we come together as a community.

Thank you all for your ongoing support and dedication. Together, we are building a brighter future for our children and their families.

Warm regards,

Myra Tobar  
Assistant Director, Early Head Start  
Momentum



# Family and Community Engagement



In March 2023, the EHS families took a trip to Tanaka Farms, to learn about where our healthy fruits and vegetable come from and how to create your own garden.



**400 Bags of Food  
for Families**

Thank you to our community partner, The Volunteer Center, South Bay-Harbor-Long Beach and their incredible donors, volunteers, and staff for providing weekly bags of food for our families, ensuring our children can grow healthy and strong!



**223 of Emergency  
Diapers provided**

We are grateful for our community partner, Baby2Baby and our individual donors for their support in providing diapers for our Center-Based children and all enrolled families in need. These donations allow our families to focus their limited funds on other areas of need.



**118 times a Male figure  
participated in NFS**

Male figures play a crucial role in child development, offering many benefits. Actively involved male figures contribute to better educational outcomes, improved mental health, and higher self-esteem in the children. This engagement supports children's social and emotional development, fostering better relationships and a stronger sense of empathy. Children with involved male figures exhibit fewer behavioral problems and more pro-social behavior. Cognitive development is also positively impacted, leading to better academic performance and critical thinking skills. Overall, the active participation of a father figure enhances the well-being and stability of the family unit, creating a supportive and nurturing environment for children to thrive.



**73 parent meeting  
participants**

Parent Committee Meetings take place every last Friday of each month. Our Family Partnership Manager invites community members as guest speakers, program leadership will provide training on Health, Mental Health, Nutrition, Education, and volunteer opportunities. The Parent Committee Meeting also allows families to network and build a community for themselves.

# Family and Community Engagement



The EHS program provides families opportunities to engage with other families and attend workshops which will support on their daily lives. Our Registered Dietician provides quick workshops on topics such as Mens Health, ideas on health and quick snacks, cooking on a budget and much more.



**24 Families reached their FPA Goal**

Building relationships with families that evolve into respectful partnerships over time is essential. These partnerships support family well-being and help families achieve their goals for themselves and their children. Strong, healthy families provide their children with the best opportunities for success in school and life.



**50 of coffee with Noemi participants**

Coffee with Noemi is a parent support group led by our program's Mental Health Consultant. The Group meets once a month and discusses topics such as Self-Care while raising a child with disabilities, Parenting skills, and more. Coffee Break with Noemi welcomes parents from other departments and the community of Torrance.



**69 of parents that attended workshops**

The program utilizes the Community Assessment to plan the workshops and trainings the program will provide for the families in the EHS program. The parents will fill out a pre and post survey to measure the quality of the trainings being provided. Program Partners such as WIC, South Bay Health Center will present training and workshops.



**188 Socialization participants**

Socializations provide children with age-appropriate activities that align with school readiness goals, Head Start Early Learning Outcomes Framework: Ages Birth to 5 (ELOF), and the home-based curriculum while offering parents opportunities to engage in parenting skills development. These sessions promote preschoolers' development through peer interactions and encourage parents to observe and participate in activities.

# Children

CHILDREN AGES 0-3



children completed Dental Exams



children completed Medical Exam

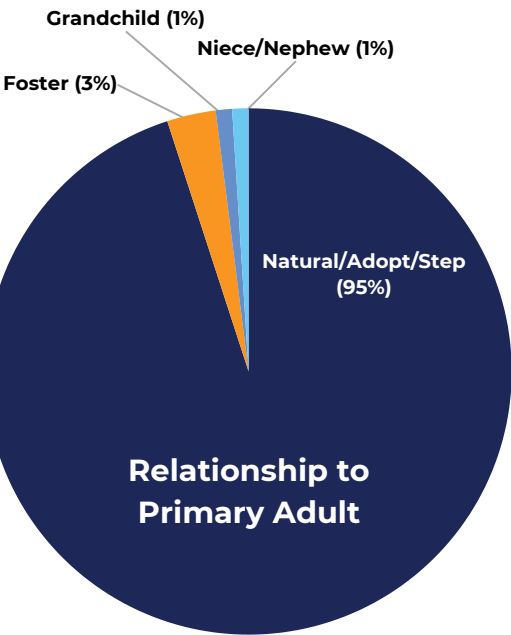
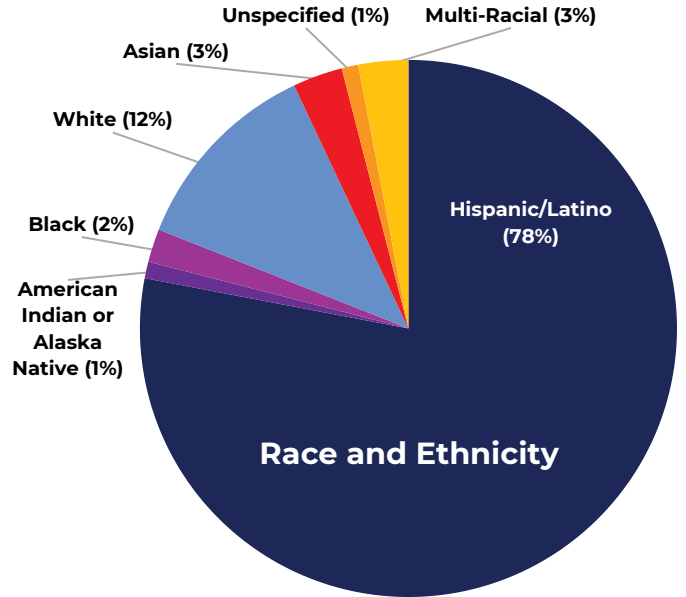
## Program Enrollment

Center-Based Home-Based



## Family Enrollment History

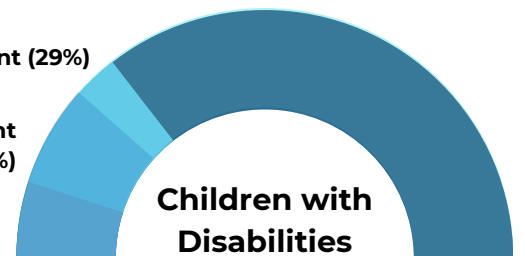
1 Year 2 Years 3 Years 4 Years 7 Years



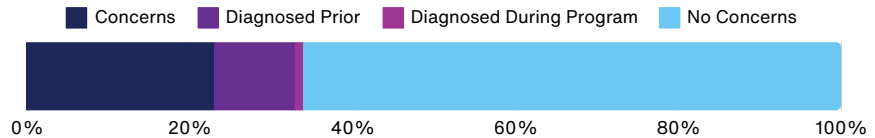
Our Funded Enrollment (29%)

Our Actual Enrollment (23%)

OHS Requirement (10%)



## Children with Disabilities



2023 Enrollment Eligibility

111

Children & their Families served in 2023

# Expecting Families

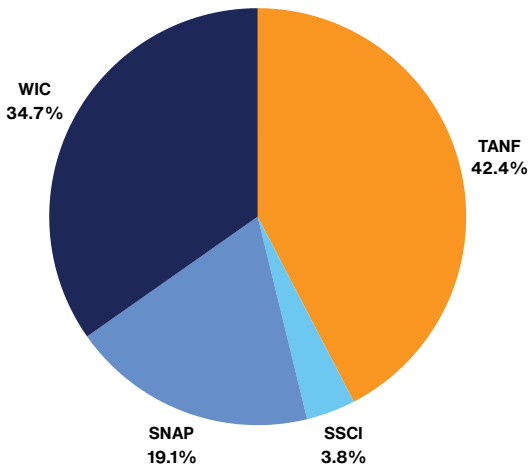
## PRENATAL PROGRAM

### Family Enrollment History

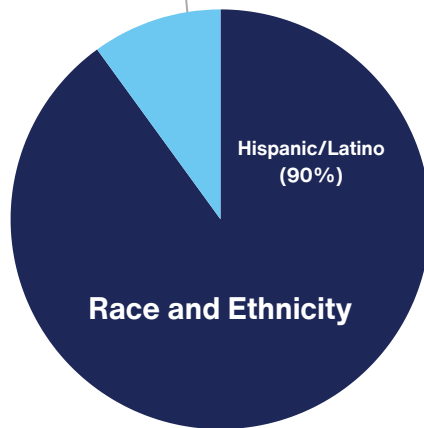
1 Year 2 Years 3 Years 4 Years 7 Years



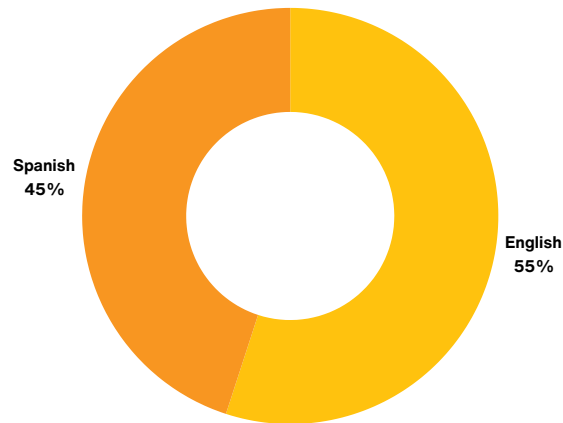
### Public Assistance Received



American Indian or Alaska Native (10%)



### Primary Language

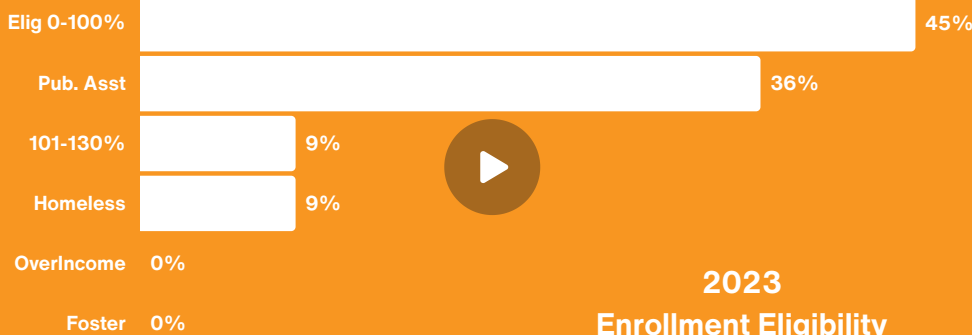
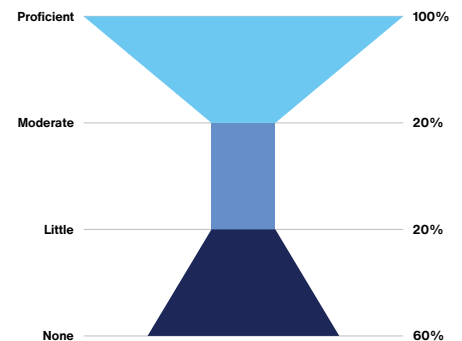


### Ages of Expectant Mothers

under 20 20-25 25-30 30-35 35-40 40+



### English Proficiency



2023  
Enrollment Eligibility

11

Expectant Families served in 2023



# EHS Center-Based

TORRANCE EARLY CHILDHOOD CENTER



85%

Average Monthly Attendance

44

children enrolled in Center-Based program during 2023

20%

Center-Based Children enrolled in Center-Based during 2023 had an IFSP



# EHS Home-Based

TORRANCE 90501, 90502, 90503, 90504, 90505



1106

Total number of home visits completed in 2023

67

children enrolled in Center-Based program during 2023

10%

Home-Based Children enrolled in Home-Based during 2023 had an IFSP

# 2023 School Readiness Goals

Established School Readiness Goals (SRG)  
cumulative of all 2023 reporting periods:

80% of children enrolled at least 90 days in the program will...

DOMAIN	ESTABLISHED SRG	OUTCOME	CENTER	HOME
<b>Physical</b>	<b>TSG 7a</b> - demonstrate fine motor skills by using hands to explore, play and carry daily routines	<b>Met/Exceeds: 94%</b> Not Met: 6%	<b>Met/Exceeds: 95%</b> Not Met: 5%	<b>Met/Exceeds: 94%</b> Not Met: 6%
<b>Language</b>	<b>TSG 9c</b> - use language to express thoughts and needs by using an increasing number of words in communication and conversation	<b>Met/Exceeds: 92%</b> Not Met: 8%	<b>Met/Exceeds: 90%</b> Not Met: 10%	<b>Met/Exceeds: 93%</b> Not Met: 7%
<b>Cognition</b>	<b>TSG 20b</b> - use emergent math skills to Develops sense of number and quantity	<b>Met/Exceeds: 91%</b> Not Met: 10%	<b>Met/Exceeds: 87%</b> Not Met: 13%	<b>Met/Exceeds: 93%</b> Not Met: 7%
<b>Approaches to Learning</b>	<b>TSG 11e</b> - demonstrate positive approaches to learning by showing flexibility and inventiveness to increase understanding.	<b>Met/Exceeds: 98%</b> Not Met: 2%	<b>Met/Exceeds: 96%</b> Not Met: 4%	<b>Met/Exceeds: 99%</b> Not Met: 1%
<b>Social Emotional</b>	<b>TSG 2b</b> - establish and sustain positive relationships by expressing, recognizing and responding to emotional cues	<b>Met/Exceeds: 97%</b> Not Met: 3%	<b>Met/Exceeds: 97%</b> Not Met: 3%	<b>Met/Exceeds: 97%</b> Not Met: 3%



# OT 610 Program

Through a partnership with USC, Momentum Early Head Start children enrolled in Home or Center programs, received service from OT students and doctoral residents related to sensory integration, regardless of a diagnosis present.



## 340+

Hours of Sensory Integration  
Programs and Services

## 10+

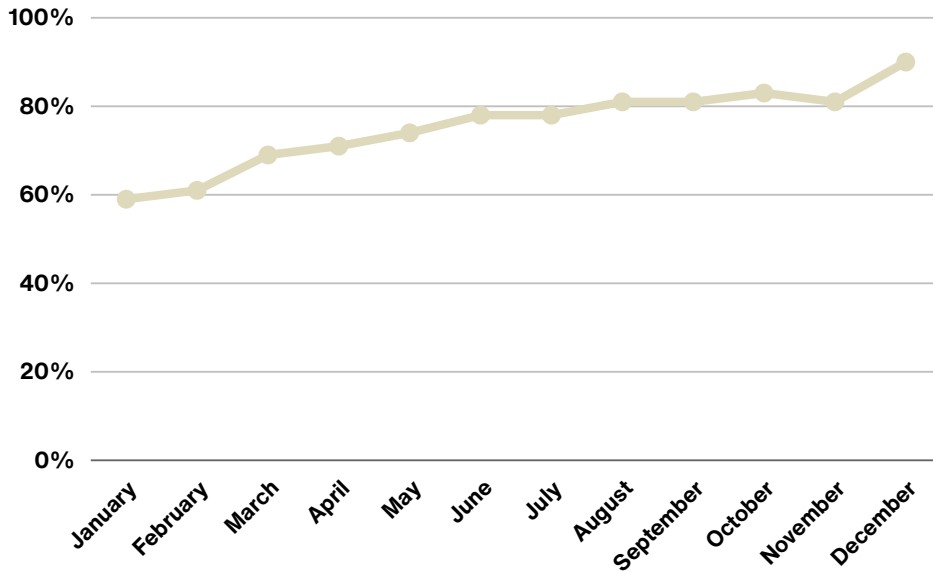
Volunteer  
Occupational Therapy Students





# Full Enrollment Initiative

## The path to full enrollment...



30%

increase in enrollment  
in 2023

90%

enrolled in December  
of 2023

76%

The annual average for 2023 actual to  
funded enrollment is 76%

## Enrollment Plan

Efforts to reach the complete enrollment of 90 children began on July 8, 2023. The ERSEA Manager and Assistant Director developed goals to boost recruitment involving staff and community members. The EHS Program had been experiencing staff turnover, limited to three zip codes in Torrance.

### Goals to reach complete Enrollment

- **Hire Educators** - Referral Bonus for current staff referring qualifying candidates.
- **Recruitment** - requesting additional zip codes in Torrance, scheduling program recruitment days, organizing a parent recruitment group
- **Increasing Community Partners** - Adding homeless shelters, Health Care providers and prenatal centers to support in advertising the Early Head Start Program



# 2023 Program Year Budget

January 1 - December 31

MOMENTUM EARLY HEAD START 2023 BUDGET					
Category	Federal			Non-Federal	
	Operating	T/TA	Total	Operating	Total Cost
Personnel	\$1,077,822.00	\$ -	\$1,077,822.00	\$ -	\$1,077,822.00
Fringe Benefits	\$141,824.00	\$ -	\$141,824.00	\$43,430.00	\$185,254.00
Travel	\$ -	\$4,866.00	\$4,866.00	\$ -	\$4,866.00
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$12,009.00	\$ -	\$12,009.00	\$11,852.00	\$23,861.00
Contractual	\$84.00	\$ -	\$84.00	\$4,650.00	\$4,734.00
Construction	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$155,148.00	\$23,868.00	\$179,016.00	\$294,031.00	\$473,047.00
Indirect Charges	\$-	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$1,386,887.00</b>	<b>\$28,734.00</b>	<b>\$1,415,621.00</b>	<b>\$353,963.00</b>	<b>\$1,769,584.00</b>
<i>COLA and Quality Improvements Ammendment</i>	<i>\$115,615.00</i>	<i>\$ -</i>	<i>\$115,615.00</i>	<i>\$ -</i>	<i>\$115,615.00</i>
<i>Carryover Request - Reprogram</i>	<i>\$161,334.00</i>	<i>\$78,400.00</i>	<i>\$239,734.00</i>	<i>\$ -</i>	<i>\$239,734.00</i>
<i>NFS Waiver</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$(179,889.00)</i>	<i>\$(179,659.00)</i>
<b>Total</b>	<b>\$1,663,836.00</b>	<b>\$107,134.00</b>	<b>\$1,770,970.00</b>	<b>\$174,074.00</b>	<b>\$1,945,274.00</b>

MOMENTUM EARLY HEAD START 2023 ACTUALS					
Category	Federal			Non-Federal	
	Operating	T/TA	Total	Operating	Total Cost
Personnel	\$1,200,292.00	\$ -	\$1,200,292.00	\$94,785.00	\$ 94,785.00
Fringe Benefits	\$82,433.00	\$ -	\$82,433.00	\$15,308.00	\$15,308.00
Travel	\$2,282.00	\$ -	\$2,282.00	\$ -	\$ -
Equipment	\$20,840.00	\$ -	\$20,840.00	\$ -	\$ -
Supplies	\$18,346.00	\$ -	\$18,346.00	\$35,821.00	\$35,821.00
Contractual	\$45,230.00	\$ -	\$45,230.00	\$5,725.00	\$5,725.00
Construction	\$ -	\$ -	\$ -	\$22,435.00	\$22,435.00
Other	\$243,513.00	\$53,332.00	\$296,845.00	\$ -	\$ -
Indirect Charges	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$1,612,936.00</b>	<b>\$53,332.00</b>	<b>\$1,666,268.00</b>	<b>\$174,074.00</b>	<b>\$174,074.00</b>
<i>Carryover for 2024</i>	<i>\$50,900.00</i>	<i>\$53,802.00</i>	<i>\$104,702.00</i>		

MOMENTUM EARLY HEAD START 2024 BUDGET					
Funded Enrollment	Federal			Non-Federal	Total Budget
	Operating	T/TA	Total	Operating	Total Cost
<b>90</b>	\$1,502,502	\$28,734	\$1,531,236	\$382,809	\$1,914,045



## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Momentum Agencies

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the financial statements of Momentum Agencies (“Momentum”), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Momentum as of June 30 2023 and 2022, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (“GAAS”) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors’ Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Momentum, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Momentum’s ability to continue as a going concern.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Momentum's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Momentum's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying *Schedule of Expenditures of Federal Awards* (See page 38), as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is presented for the purpose of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.



In our opinion, the *Schedule of Expenditures of Federal Awards* is fairly stated, in all material respects, in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated December 14, 2023, on our consideration of Momentum's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Momentum's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Momentum's internal control over financial reporting and compliance.

***Hiricher & Cousins, LLP***



Thousand Oaks, California

December 14, 2023



## Contact

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Momentum4All 

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